

Friends of Springbank Community High School Society (FOSCHSS)

Annual General Meeting Minutes

Date: Wednesday, June 18, 2025

Time: 6:00 PM

Location: SCHS

Attendance

Rob M, Kim C, Michelle P, Kirsten H, Tara S, Heidi O, Monica W, Judi H, Heather G, Amal J,

1. Call to Order

Meeting called to order at 5:59 PM. Introductions were made.

2. Approval of Previous Minutes

Minutes from the October 2024 meeting were approved.

3. Technology Purchase Discussion

- Reviewed the motion for the Apple technology purchase in April.
- Need to confirm if items can be purchased with casino funding.
- When purchasing technology using casino funds the school assumes responsibility when such equipment becomes obsolete.

4. President's Report – Michelle Pellegrin

- Reviewed Annual Core Events and Expenses document.
- Suggestion to include an open house event with a council table to explain volunteer opportunities and police check process in September.
- Plan to hold Teacher Appreciation on a PD day.

Upcoming Meeting Dates for 2025–2026:

- Wednesday, September 10, 2025 – 6:00 PM
- Wednesday, October 15, 2025 – 6:00 PM
- Wednesday, November 25, 2025 – 6:00 PM
- Wednesday, February 4, 2026 – 6:00 PM
- Wednesday, April 22, 2026 – 6:00 PM
- Wednesday, June 17, 2026 – AGM – 6:00 PM

5. Financial Update – Kirsten Hunter

- Year-end financials reviewed and approved.
- 2025 Grad Event cost ~ \$86,000; resulted in \$89 surplus added to the reserve fund.
- Grad reserve fund is approximately \$9,700 (deposit already paid).
- Sales around diploma time were challenging; consider earlier timeline (by February).

- Eventbrite held 20% of funds (~\$16,000) until after the event.
- 165 grads expected in 2026 (down from 183).
- All casino funds have been spent.
- Healthy Hunger funds total approximately \$4,500–\$6,000.
- Annual Fill Your Freezer raised \$5,358.40.
- Cookie Crumble fundraiser raised \$1,450.
- Cookie Crumble could be run every holiday and included in the school calendar.
- AGLC filing is on track for submission before the deadline.
- Proposal to publish an annual financial newsletter outlining how funds were spent.

6. Fundraising Updates

- Fundraising strategies for Healthy Hunger and Fill Your Freezer were discussed.
- Different communication strategies planned for Grade 9/10/12 versus Grade 11 next year.
- Planned joint raffle between Robotics and Phys Ed: school obtains license, community association sells tickets, and proceeds are split (~\$9,000/team).

7. Grad 2025 Review

- Banquet tickets: \$110 each, 811 sold.
- Eventbrite delay in fund release caused cash flow issues.
- YYC After Grad tickets: \$50 each; received poor student reviews.
- Campout and banquet received excellent feedback.
- Cookie Crumble event used funds for prizes, games, and extras.
- Grad committee to provide next year's committee with an overview of expenses.

8. Casino Update

- Casino dates: October 18–19.
- Marketing strategy required: promote how funds are used and why support is needed.
- Volunteer recruitment efforts begin end of August.

9. New Business

- Springbank High School's 50th Anniversary will be celebrated in January 2026 (founded in 1976).

10. Council Elections and Nominations

FOSCHSS Executive for 2025–2026:

- Chair: Michelle Pellegrin
- Vice-Chair: Monica Webster
- Treasurer: Kirsten Hunter
- Secretary: Kim Corti
- Casino Coordinator: Monica Webster

11. Adjournment

Meeting adjourned at 6:37 PM.