

Springbank Community High School Council

Annual General Meeting Minutes

Date: Wednesday, June 18, 2025

Time: 5:00 PM

Location: SCHS

Attendance

Rob M, Kim C, Michelle P, Kirsten H, Tara S, Allison S, Heidi O, Monica W, Arlene A.

1. Call to Order

Meeting called to order at 5:00 PM by Chair Michelle Pellegrin.

2. Approval of Previous Minutes

Minutes from the April 2025 meeting were approved.

3. Chair Report – Michelle Pellegrin

Upcoming Meeting Dates for 2025–2026:

- Wednesday, September 10, 2025 – 5:00 PM
- Wednesday, October 15, 2025 – 5:00 PM
- Wednesday, November 25, 2025 – 5:00 PM
- Wednesday, February 4, 2026 – 5:00 PM
- Wednesday, April 22, 2026 – 5:00 PM
- Wednesday, June 17, 2026 – AGM – 5:00 PM

4. Principal's Report – Mr. Rob Makkreel

This Year School Highlights:

- Transitioned with a brand new admin team.
- Placed a new Complex Needs teacher following an early leave.
- Strong support team in reception and admin.
- Grade 10 students received extra attention and guidance.
- Enrollment will increase by 30 students next year.
- Honour Roll achievement rate is 63%.
- Positive momentum in school spirit; pep rally highlighted achievements beyond academics and athletics.

Staffing Updates:

- Some teachers have left; others stepped up.
- New math teacher joining from Croxford.
- Someya Inzinger returning as Assistant Principal.

Challenges & Focus Areas:

- Ongoing improvements in assessment and reassessment practices.
- Addressing teacher absences and large class sizes (up to 33 in Physics and Calculus).

- Continued work on PBIS, especially with new staff.
- Admin presence is strong at school and home events.

5. Cap and Gown Review

The event was efficient and well attended. Venue and speakers were well received; however, parking was challenging. Plan to return to the same venue next year.

Fundraising Update:

- "Fill Your Freezer" fundraiser: Grade 11 students who volunteered will receive ~\$30 off grad cap and gown
- New furniture will be purchased for the library.
- Plan to promote it as both a general school fundraiser and a grad fundraiser.

6. Treasurer's Report – Kirsten Hunter

Current balance: approximately \$2,000. Most funds have been allocated; ~\$300 remains unspent.

7. School Trustee Report – Judi Hunter

- Springbank Middle School: 140 students graduating; Banded Peak: 60 students.
- Cottage Care closed due to required infrastructure repairs; 130 families affected.
- SPFAS offered a temporary solution, but licensing issues prevented this.
- Budget passed with new Superintendent and Associate Superintendent.
- Additional funding allocated for Complex Needs supports.
- School performance is partially measured by teacher absences and student attrition.
- Notable achievement: three SCHS students scored 100% in Biology.
- Upcoming meeting with Rocky View County regarding a new recreation centre.
- See attached notes

8. Volunteer Coordinator Report – Allison Salazar

- Volunteer coordination was challenging due to lack of contact list and police checks.
- Suggestion: utilize school open house and school resource officer to promote police check completion.
- Proposal: Council should host an info table with volunteer sign-up forms at school open house in September

9. French Program Representative – Julia Henderson

- Grade 8 French students visited SCHS.
- Events are being planned for each grade level.
- Julia has met with French teachers at feeder schools and has many ideas to support the program. Looking for a high school liaison person.

10. Teacher Representative – Tara Sly

- Reassessment and relearning initiatives underway and going well.
- Substitutes supervising exams to allow teachers to focus on reassessment.
- Teachers are fatigued and looking forward to summer break.
- Some technical issues with Vretta during PAT and Diploma but each quickly resolved.

- Plan to purchase additional school-owned laptops to support exam accommodations.
- Strong parent support noted.

11. Council Elections and Nominations

2025–2026 SCHS Council Executive:

- Chair: Michelle Pellegrin
- Vice-Chair: Heather Grabinsky
- Treasurer: Kirsten Hunter
- Secretary: Kim Corti
- Volunteer Coordinator: Allison Salazar
- Canadian Parents for French Representative: Vacant – looking for parent to support Julia Henderson
- Student Representative:
- Teacher Representative: Tara Sly
- Principal: Rob Makkreel
- School Trustee (Ward 5): Judi Hunter

Motion: For Heather Grabinsky to take over vice-chair position for the 2025/26 SCHS Council Executive

Moved by: Michelle P

Seconded by: Allison S

All in favour.

12. Adjournment

Meeting adjourned at 6:00 PM.